

Minutes

Community Plan 4 Holloway

19th August 2019, 7:15 – 9:00pm

The Vicarage, 72 Crayford Road, London, N7 0ND

Attendees:

Will McMahon (Chair), Niki Gibbs, Alexandra Lilley, Tricia Clarke, Marj Mayo, Richard Hope, Matt Ford.

Apologies: Marj Mayo, Nick Wakeling, Roderik

1 Minutes of last meeting	Action
NG reported that Reclaim Holloway had a meeting that MM attended. Reclaim Holloway are trying to call a meeting with Diarmaid Ward. There is an issue around governance and how MOPAC fit in. NG presented a document written by Andrew Wilson about governance of the Women's Building. NG said that she had spoken with John Greenshields from KANDA and he will be coming to the meeting with Diarmaid Ward. NG wants the tree called the Gym Tree to be retained on site. So far there is no funding for Reclaim Holloway. Erica's game will be built into the hoarding on site in its magnetic form for locals to play with. It will be close to the Islington Museum presentation in a recess. The game will also be part of a Southbank show	
Diarmaid Ward told John Greenshields to close down the Consultation workshop for the Women's Building and it will be referred back to MOPAC	
NG said that John Greenshields will ask local school kids what they want in play areas as workshops	
Communications need to be better	
The next meeting of the Peabody Residents' Group led by Mary Pim. Nick Wakeling might attend.	
2 Finance Report	
RH reported to meeting	
3 Tudor Trust	
Tudor Trust have agreed funding of £40,000 over 2 years split into £25,000 for year 1 and £15,000 for year 2	
We have to accept it	
The memorandum and articles of association were supplied by Matt Ford	
CP4H has a mutual responsibility to spend the funding properly	
Bank Account details have to be sent to WM	RH
A report will need to be created for Tudor Trust at completion of every instalment.	CP4H

An End of Grant Report will be required 12months after the final payment	
To receive funding	RH
<p>There followed a discussion on what to spend the money on Should we rent a desk and employ somebody? The job description might be “Community Organiser” + admin Will they need an office with a phone? To work from a hired space or from home? Work from home might be cheaper AL said that the church is creating co-working space Agreed a rough salary of £30,000 per year pro rata. Based on 20hours per week of a standard 37.5 hours would be £16,000 MF suggested the job could be advertised in Charity Job It was also suggested it could be advertised in Voluntary Action Islington The job will be offered as self-employed as a “Community Organiser” A rough job description would be:</p> <ol style="list-style-type: none"> 1 Building community engagement 2 Organise events 3 Communications 4 Set up campaign office 	
<p>Who will:</p> <ol style="list-style-type: none"> A Interview B Where interview will take place C Point of contact 	CP4H
<p>Steps involved in recruiting:</p> <ol style="list-style-type: none"> 1 Applications will come in via plan4holloway@gmail.com 2 Arrange the short listing of candidates 3 Who will be on the interview panel 	CP4H
<p>It is expected that there will be a long lead time to around the middle of September. The deadline for applications is Sunday 15th September Short listing will be the week beginning 16th September Interviews will be week beginning 23rd September to 29th September</p>	
To get a panel together for the interviews	CP4H
Interviews will be done during the day	
The job will be put on the CP4H email bulletin	
Applicants will be expected to return a CV and covering letter	
To finalise the interview questions at the next CP4H meeting on the 16 th Sep	CP4H
4 Funding Bids	
To read through document written by Nick Wakeling the initial application for the CP4H. Comments by this Friday	ALL
WM has a phone call with Trust for London on Tuesday 20 th Aug	WM
5 Events planning	
Open Day – Saturday 5 th September, 1:00 – 4:00, St George’s Church	
<p>The stalls list so far:</p> <p>Extinction Rebellion</p>	

<p>Islington Homes for All Environment group Political parties expected Labour Liberals Green Tories Architects group Co-housing Reclaim Holloway Fight Racism, Fight Imperialism Anaconda Swimming Club Islington Museum</p>	
<p>Structure of event: 1:00 – 2:00 Milling around stalls 2:00 – 2:30 2min speeches from groups 2:30 – 3:00 Jeremy Corbyn speech if he is available 3:00 – 4:00 Milling around stalls and general talk Coffee, tea and biscuits</p>	
Considering putting up fliers	
Leaflets	
To organise date and time for leafletting	CP4H
To send NG list of forthcoming IHfA stall at Holloway Road	RH
To write the copy for the leaflet	AL
<p>Online quote from Solo Press: 2,500 double sided leaflets is £63.75 including delivery 5,000 double sided leaflets is £88.80 including delivery To be delivered to St George's Church</p>	
Consider doing a stall on the street	
Board Game. NG will bring to Open Day. Agreed that taxi fare will be refunded	NG
RH has already met with artist/designer to plan media for the stall. To send budget for artwork to CP4H	RH
Open Day Forum, Thursday 7 th November, 19:00 – 21:00 St George's Church	
To discuss feedback and data gathered from open meeting	
To write in plain English the 5 options for the structure of the CP4H board	NW
To open up the board structure to the floor	
6 AOB	
<p>Next meetings of CP4H: Thursday 22nd August. Peabody, Visitors Centre, 09:00 – 10:00 Tuesday 10th September, Environment Sub-group, Town Hall, 18:00 – 19:00 Monday 16th September, Directors' meeting</p>	